



## Application for Appointment to the RECREATION & PARKS COMMISSION

Vacancies:

Two (2) seats with unexpired terms ending 3/1/2025

Applications should be delivered to: City Clerk, 3101 Center Street, Placerville, CA 95667,  
emailed to [roconnell@cityofplacerville.org](mailto:roconnell@cityofplacerville.org), or faxed to 530-642-5538.

Application Deadline: August 1, 2023

Name:	
Physical Residence:	
Mailing Address (if different):	
Email Address:	
Phone number(s):	

If you are not a resident of the City, are you a resident of El Dorado County?

If yes, do you own real property in the City or manage/operate a business in the City  
paying a business license tax to the City?

Tell us why you would like to serve on the Commission:

What skills or experience do you have that you feel qualifies you to serve as a representative  
on the Commission?

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Please see other side for qualification requirements.  
You may attach additional sheets as necessary. Thank you.*

## Summary of Resolution No. 5902

**Membership:** The membership shall consist of five (5) regular members and one student member appointed by the City Council.

**Terms of Office:** The term of office for the regular members shall be four (4) years, and shall expire on March 1 of odd numbered years. The terms of three (3) members of the Commission shall run simultaneous to the same year in which a City Council election is held for three seats. The terms of the other two (2) members of the Commission shall run simultaneous to the same year in which a Council election is held for two seats.

**Vacancies:** Vacancies on said Commission, from whatever cause, shall be filled by the City Council; any vacancy filled mid-term shall be for the remaining term of the term being filled.

**Officers of the Board:** The Recreation and Parks Commission shall select one of its members as Chairperson and one of its members as Vice-Chairperson.

**Meetings of the Commission:** The Recreation and Parks Commission shall meet on the third Wednesday of each month at 5:30 P.M. All meetings shall be held open to the general public and proper notices shall be given to the press of all meetings.

**Organization and Procedure:** The Commission may make and alter all rules and regulations governing its organization and procedure not inconsistent with Resolution No. 5902 and successor Resolutions, or any Ordinance of the City.

Three (3) of the five (5) regular members shall constitute a quorum. The affirmative vote of a majority of the quorum is required to take any action. The Commission shall keep an accurate record of its proceedings and actions.

**Secretary to the Recreation and Parks Commission:** The City Manager shall appoint an officer or employee of the City who shall act as Secretary to the Recreation and Parks Commission.

**Functions of the Recreation and Parks Commission:** The function of the Recreation and Parks Commission shall be to act in an advisory capacity to the City Council and the Community Services Director in all matters pertaining to parks and public recreation, and to cooperate with other governmental agencies and civic groups in the advancement of sound park and recreation planning and programming.

***Municipal Code Section 1-9-9: MEMBERS OF COMMISSIONS, BOARDS OR COMMITTEES: Other than the Planning Commission, all other members of commissions, boards or committees of the City must be residents of the City of Placerville or residents of El Dorado County, and either own real property in the City or manage/operate a business in the City paying a business license tax to the City. (Ordinance No. 1605, 10-11-05)***